



March 3, 2014

Dear VISN Director,

As a health care administration official, you understand the importance of the Veterans Health Care Administration's (VHA) facilities educational requirements for the Comprehensive Emergency Management Program (CEMP) as outlined in the VHA Handbook 0320.2. These requirements address the continuity of mission, vision, and strategic goals of health care organizations and ensure the continuation of patient care, the safety of patients, staff, and resources, and the continuity of hospital operations in the event of a disaster or emergency.

As outlined in the VHA Handbook 0320.04, the VISN Director provides operational and policy direction to the VA Medical Centers to ensure the successful implementation of the VA-DOD Contingency Plan which includes national emergencies, technological, natural, or man-made disasters such as terrorist events involving Weapons of Mass Destruction (WMD). To ensure the VHA facility staff is prepared, coordination of emergency management training of the staff is essential. This training includes table-top exercises and small-scale or large-scale exercises to enable the staff to practice and evaluate the activation, response, and resumption of activities as described in the VHA's facility's emergency plans.

IIF Data Solutions, Inc. (IIF) is equipped to support your VHA Medical Centers and are fully capable of implementing emergency management training to ensure the readiness of the staff and other key individuals required to respond to any emergency. Founded in 1998, IIF provides professional, responsive, experientially-based, all-hazards emergency management and domestic operations support services. These services include training, exercise development and execution, consultation, facilitation, long-term and on-call staffing support and a wide range of Chemical, Biological, Radiological and Nuclear (CBRN) response enterprise training exercises. IIF has subject-matter experts (SMEs) that possess the expertise and capability to provide education and training of medical professionals to ensure your preparedness for a potential catastrophic incident.

IIF understands the Emergency Management requirements of your VHA Medical Centers and we are able to provide individualized on and off-site training, exercise and consultation support. All training is customizable to meet your specific objectives. The IIF Team has extensive experience and expertise in the many facets of domestic emergency operations. Our Team is exceptionally well versed and doctrinally strong in joint, interagency, military and civilian crisis and emergency operations planning, training, organization, staffing and operational tactics, techniques and procedures.

With our knowledge and understanding of Civil Emergency Management and Emergency Operations Center (EOC) functions as well as all-hazards incidents and pre/post event management for healthcare services, we can provide consultation and support services to assist you in meeting your CEMP needs.

Support services we offer include:

- Instruction in Federal Emergency Management Agency (FEMA) Emergency Management Institute courses to include: IS 100, IS 139, IS 200, IS 450, IS700, IS800 and more.
- Basic Life Support Health Care Providers Course or HeartSaver®.
- Incident and Emergency Management.
- Continuity of Operations/Business resiliency
- Chemical, Biological, Radiological, and Nuclear (CBRN) consultation, training and exercise support services to include Table-Top, Small and Large Scale Exercises.
- Weapons of Mass Destruction programs, courses and policies.
- Core curriculum course design and instruction.
- Review and promulgation of plans, policies and programs.

Please contact myself or Xavier Stewart, F.ACFE, IIF Program Lead at 703.637.2314 (office), 717.421.9038 (mobile), e-mail: xavier.stewart@iifdata.com and allow us to help you to meet the many requirements associated with the VHA CEMP for your facility. Our direct link to our Web site is: <http://www.iifdata.com/core-competencies/emergency-disaster-preparedness/vhava-medical-training/>

Best regards,

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